

Accessing Office 365 Outlook (Students)

This article covers how students can access their Office 365 Outlook email.

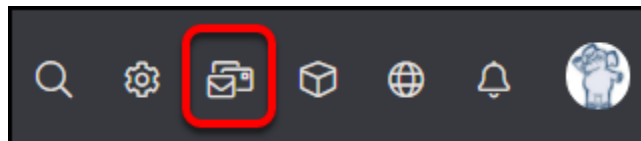
Choose the way you want to access Outlook on the Web to see instructions on how to use that method.

Access using your portal

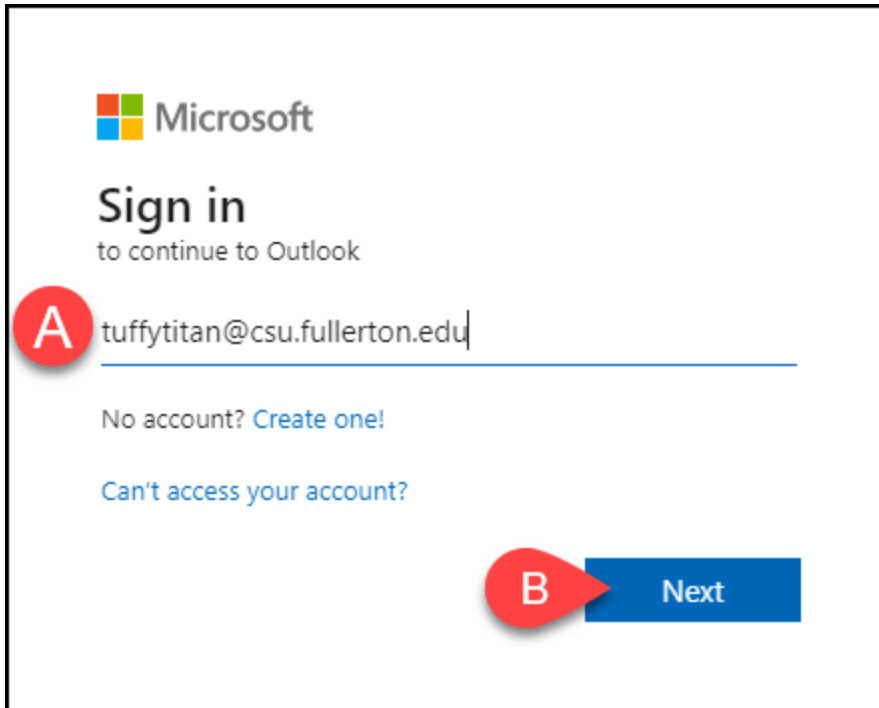
1. Log in to your campus portal.

[View instructions on how to access your campus portal.](#)

2. Click on the Student email icon at the top right of the Portal homepage.



3. Enter your student email address. Then click Next.



Microsoft

Sign in
to continue to Outlook

A tuffytitan@csu.fullerton.edu

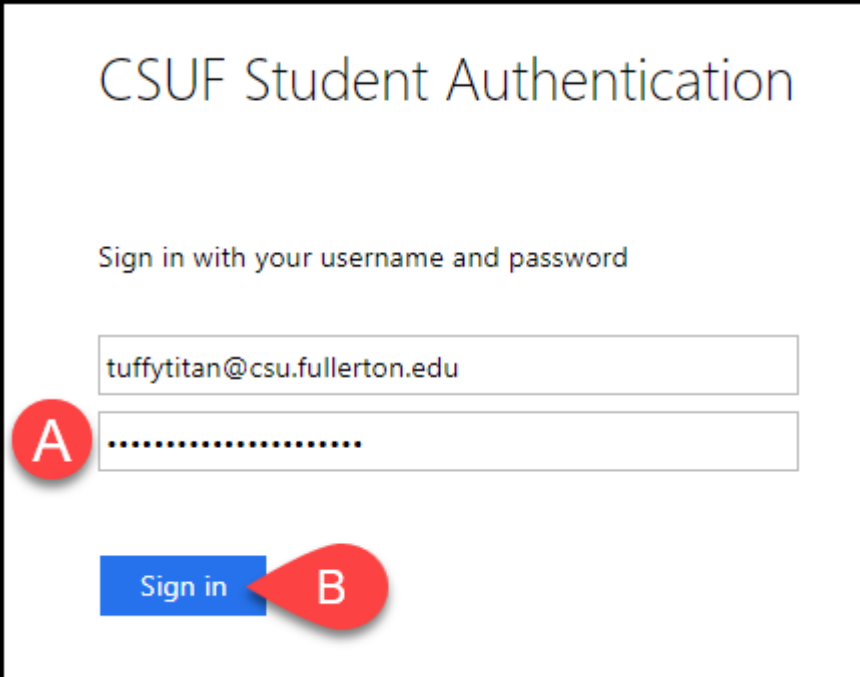
No account? [Create one!](#)

[Can't access your account?](#)

B Next

- A. Enter your student email address.
- B. Then click **Next**.


4. Enter your campus password. Then click Sign in.



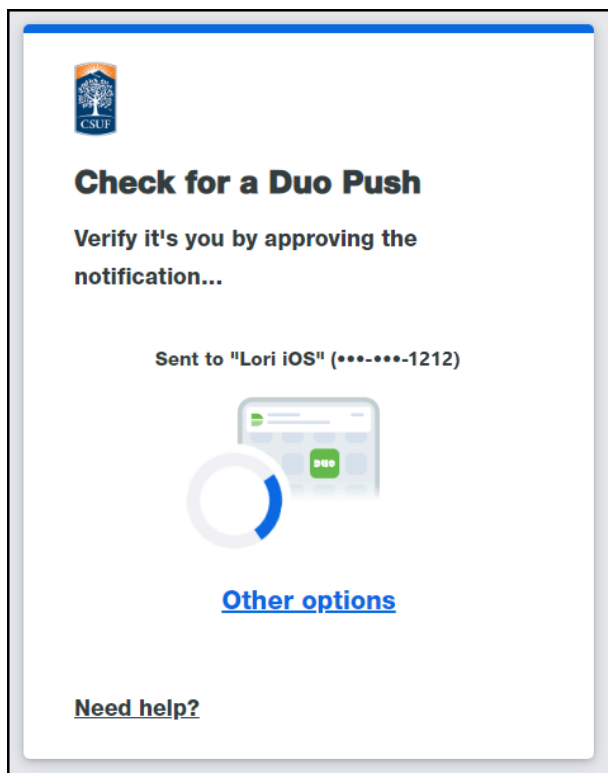
The image shows a login form titled "CSUF Student Authentication". Below the title is the instruction "Sign in with your username and password". There are two input fields: the first contains the username "tuffytitan@csu.fullerton.edu", and the second contains a masked password represented by dots. A red circle with the letter "A" is positioned to the left of the password field. Below the input fields is a blue "Sign in" button. A red teardrop-shaped callout with the letter "B" points to the "Sign in" button.

- A. Enter your campus password. This is the same password that you use to log on to the campus portal.
- B. Then click **Sign In**.

5. You'll be prompted to authenticate with Duo.

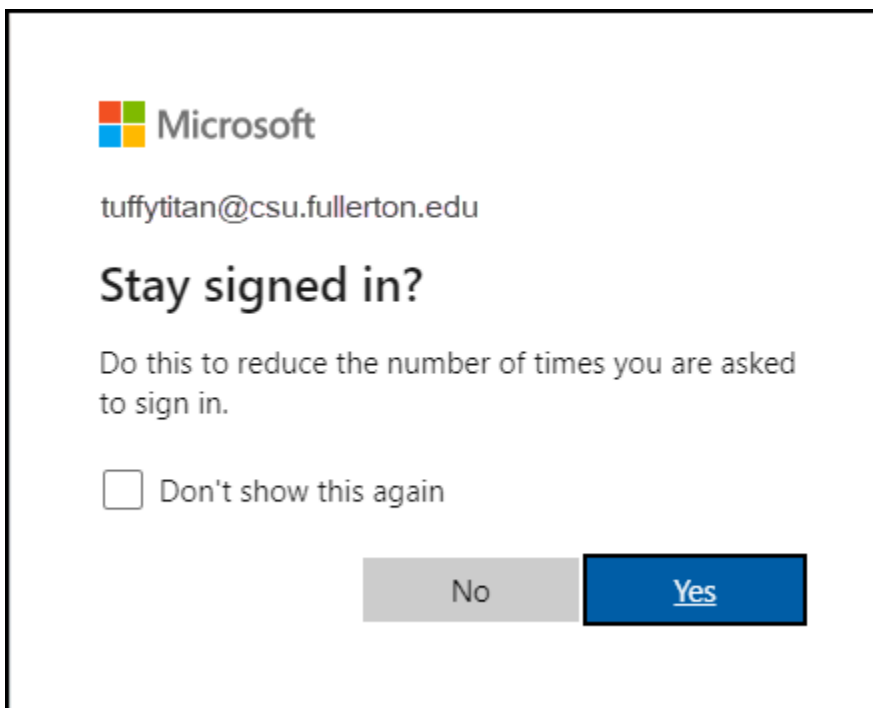
 New to Duo?

[View Duo guides for Students](#)



i Remember you can use **Other options** to choose another way to authenticate with Duo.

6. Based on your preferences, select Yes or No to stay signed in on this browser.



Microsoft

tuffytitan@csu.fullerton.edu

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

☐ Don't show this again

No Yes

7. If this is the first time you are accessing your student email, you will be prompted to select your language and time zone.



Outlook

Choose your preferred display language and home time zone below.

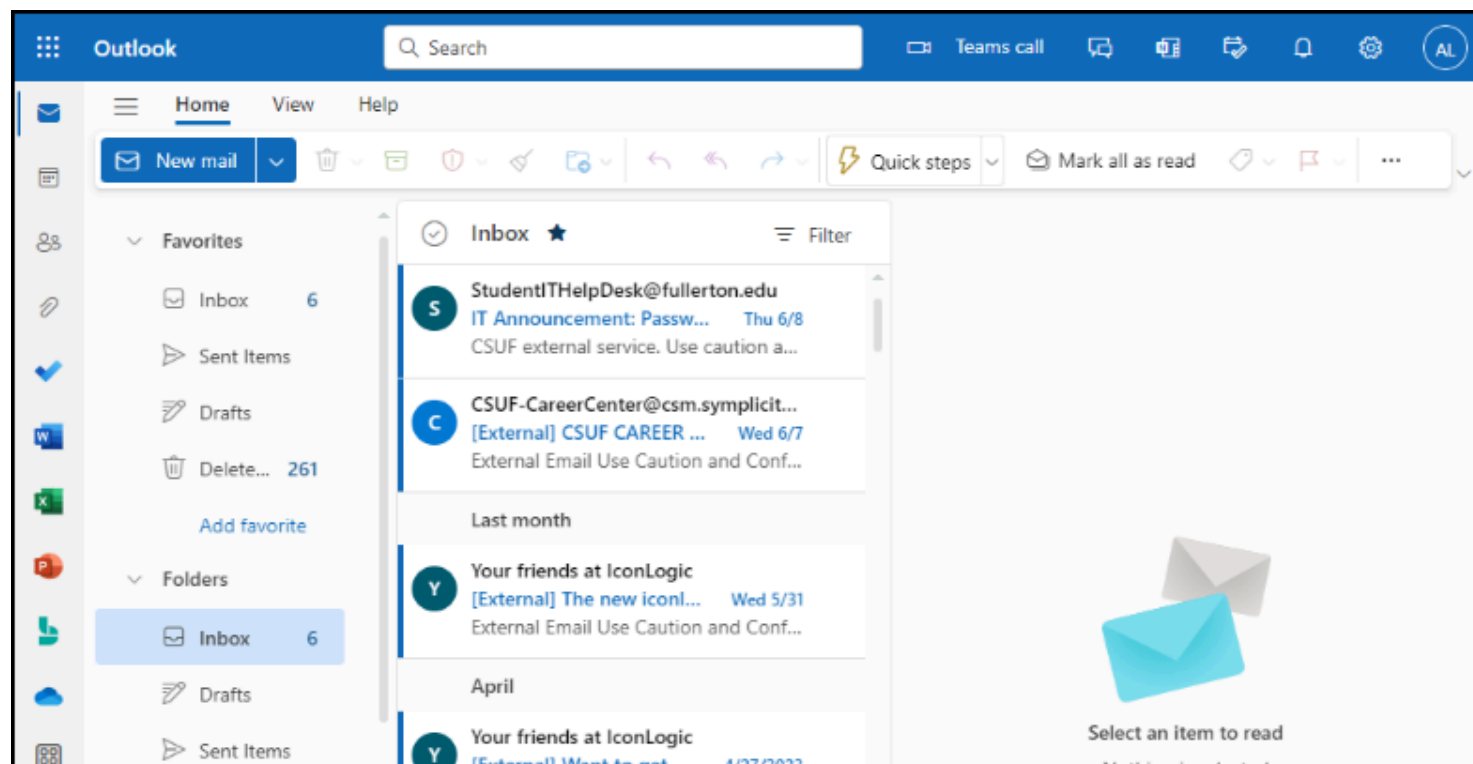
Language:
English (United States) 1

Time zone:
(UTC-12:00) International Date Line West 2

Save 3

1. Select your preferred language
2. Select your time zone
3. Click on Save

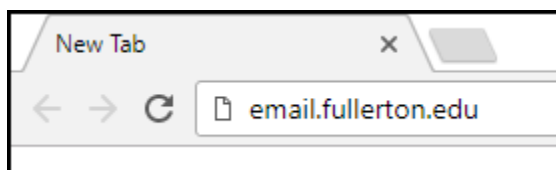
8. You're done!



You're now logged in to your student email account.

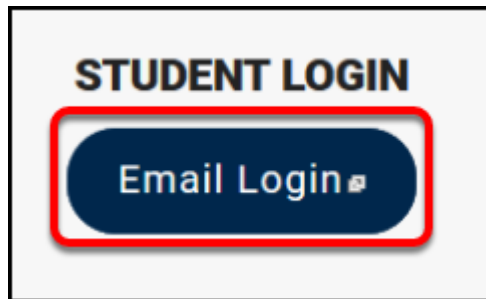
Access using Login to Email page

1. Open a web browser to the Login to Email page.

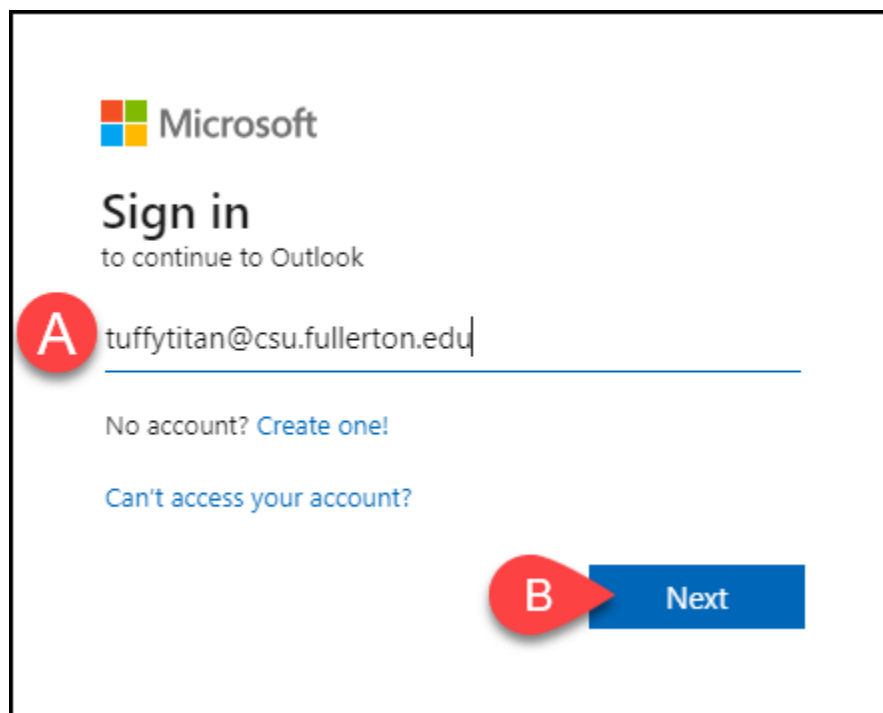


Open a web browser to the [Login to Email page](#).

2. Click on Email Login under Student Login.



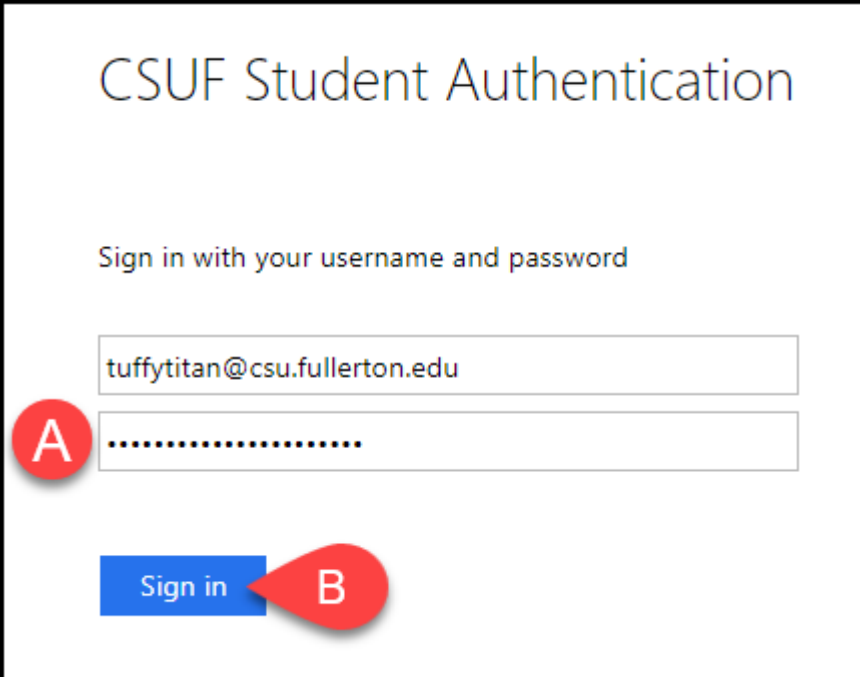
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A. Enter your student email address.

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CSUF Student Authentication

Sign in with your username and password


tuffytitan@csu.fullerton.edu

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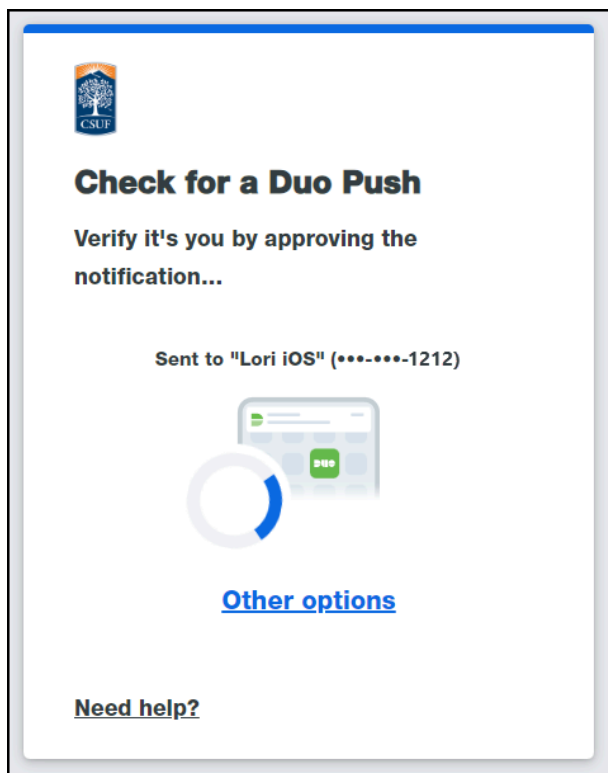
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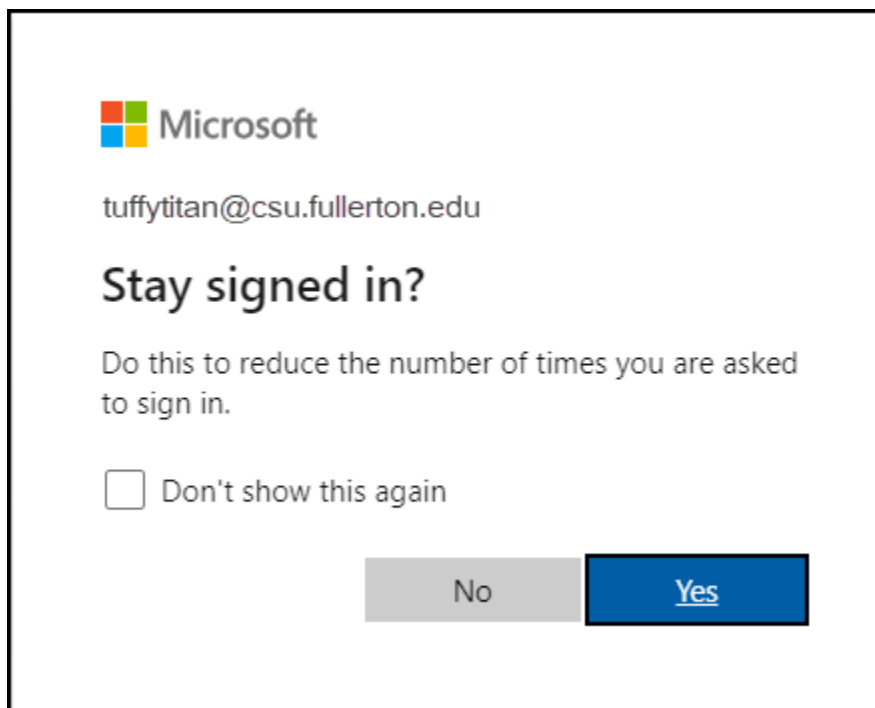
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i Remember you can use **Other options** to choose another way to authenticate with Duo.

6. Based on your preferences, select Yes or No to stay signed in on this browser.



A screenshot of a Microsoft sign-in dialog box. At the top left is the Microsoft logo. Below it is the email address 'tuffytitan@csu.fullerton.edu'. The main heading is 'Stay signed in?'. Below this is the text 'Do this to reduce the number of times you are asked to sign in.' There is a checkbox labeled 'Don't show this again'. At the bottom right are two buttons: a grey 'No' button and a blue 'Yes' button.

Microsoft

tuffytitan@csu.fullerton.edu

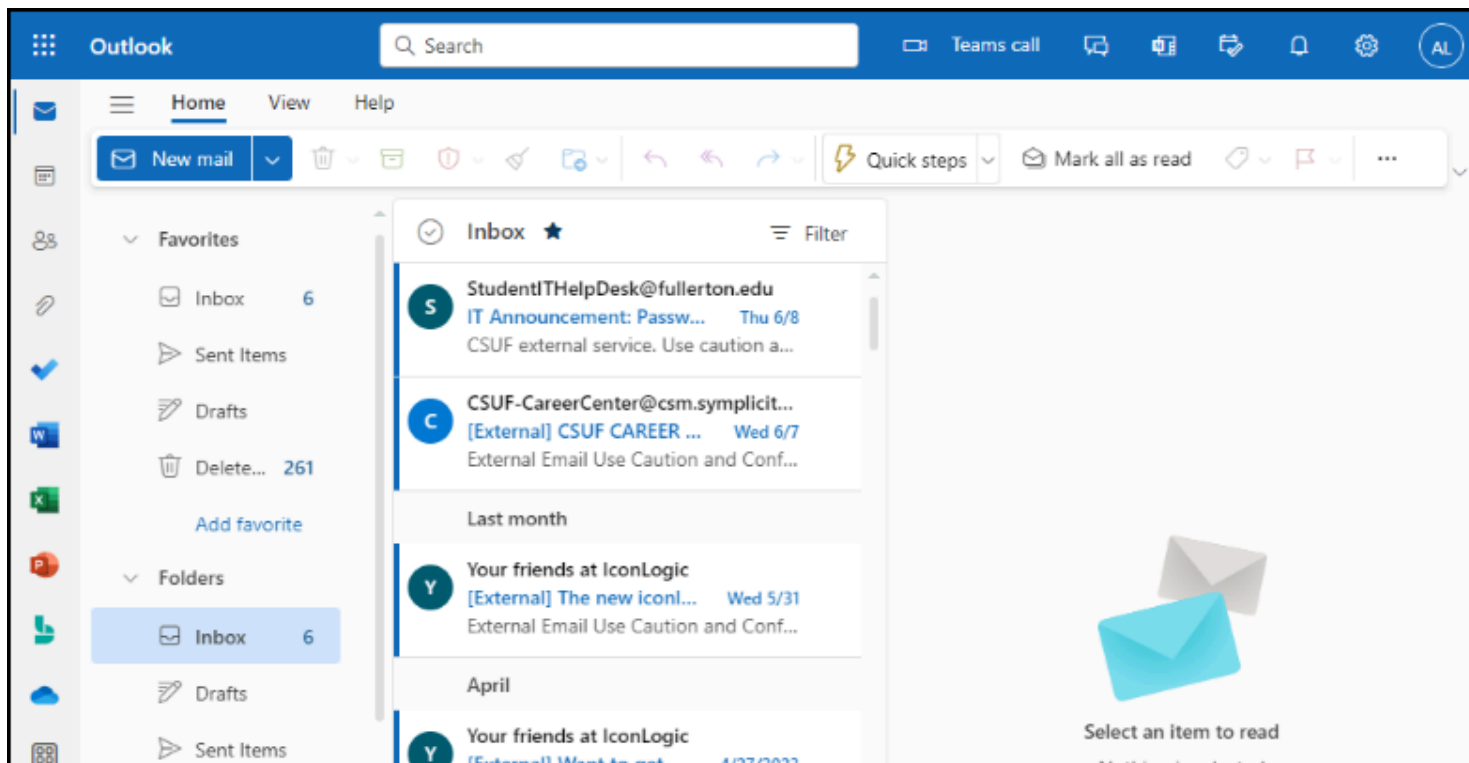
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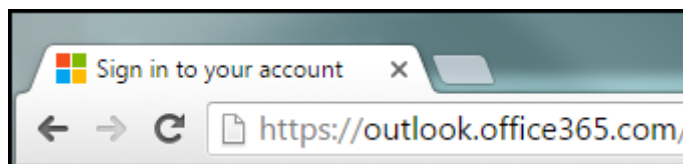
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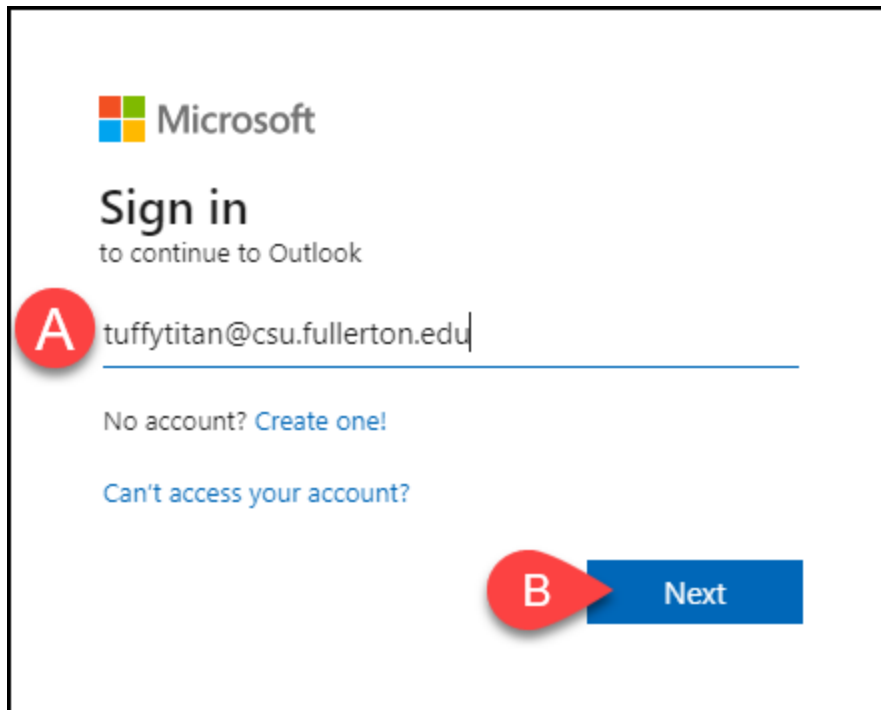
Access using Microsoft's Outlook login page

1. Open a web browser to Microsoft's Outlook login page.



Open a web browser to [Microsoft's Outlook login page](https://outlook.office365.com/).

2. Enter your student email address. Then click Next.



Microsoft

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A tuffytitan@csu.fullerton.edu

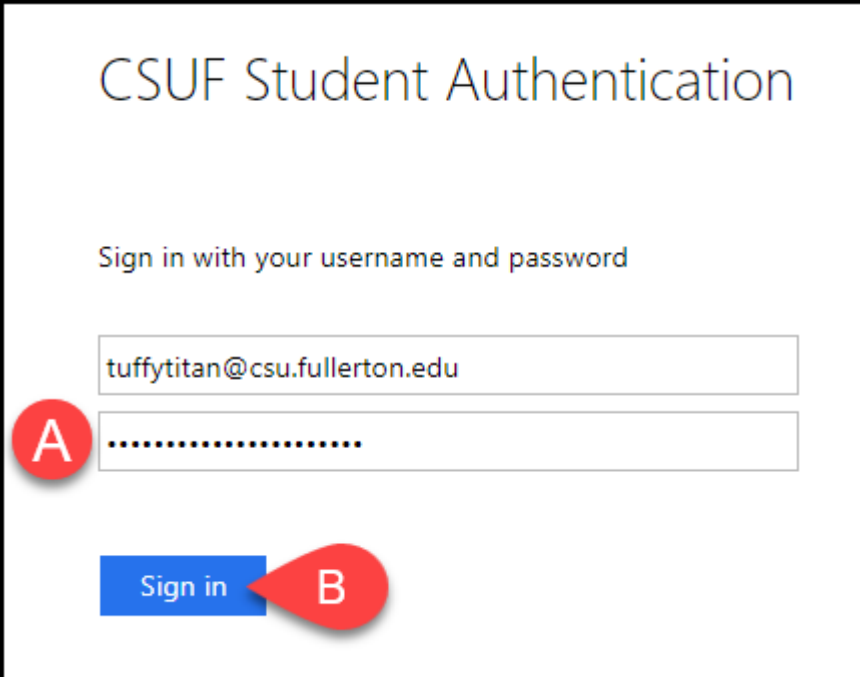
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CSUF Student Authentication

Sign in with your username and password


tuffytitan@csu.fullerton.edu

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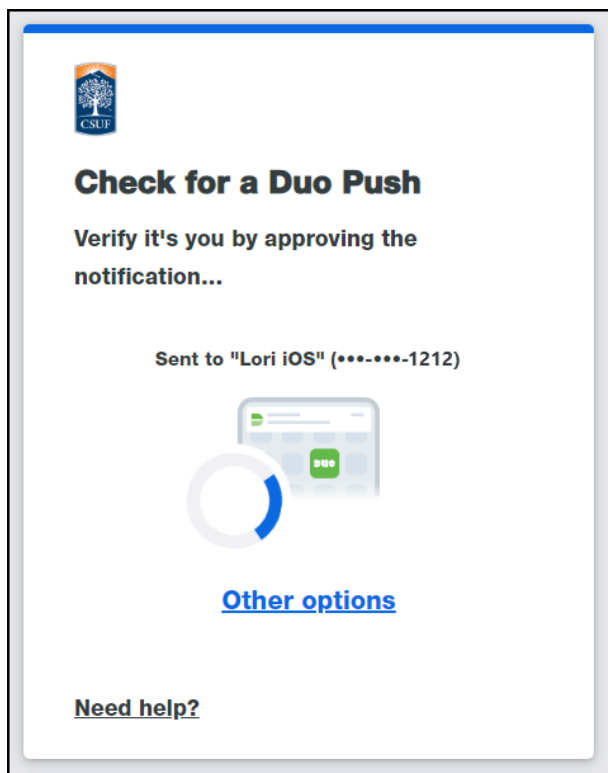
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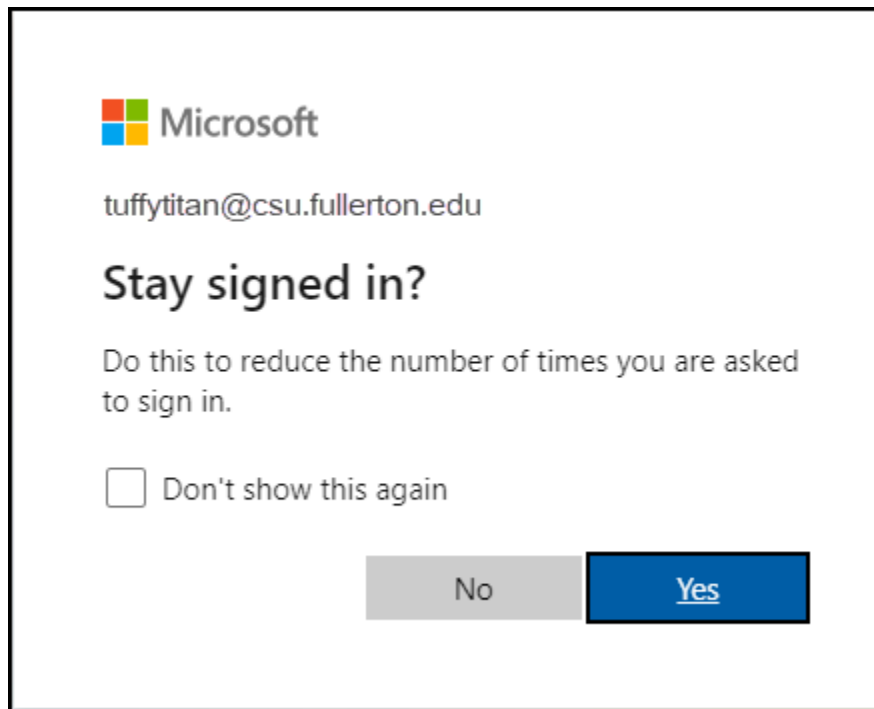
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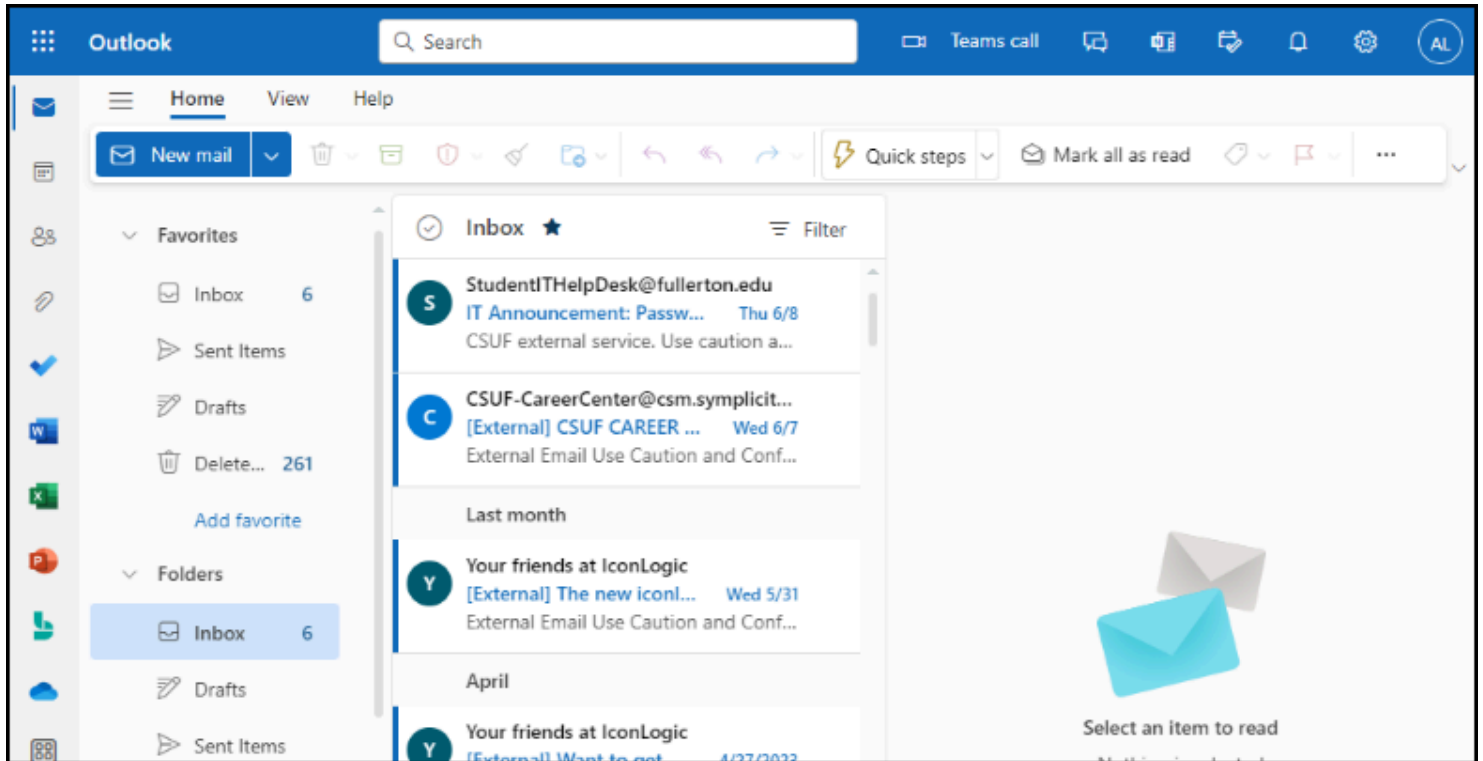
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☐ Don't show this again

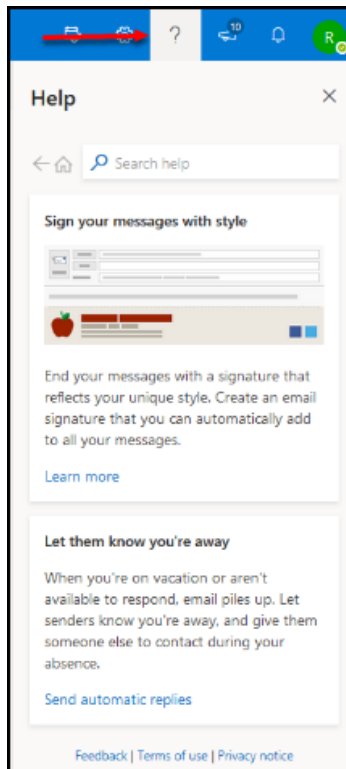
No Yes

6. You're done!



You're now logged in to your student email account.

Need More Help?



You can access Outlook on the Web Help by clicking on the question mark at the top right of the screen.

Contact the Student IT Help Desk at StudentITHelpDesk@fullerton.edu or 657-278-8888.