

Changing Your Campus Password Using Password Change Application

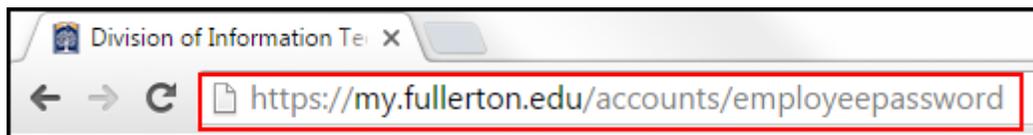
This quick guide covers how faculty and staff can change their campus password using the Self Service Password Change Application.

Are you using a campus desktop iMac? View the [Changing Your Campus Password on a Campus iMac article](#) to avoid keychain issues.

i *NOTE: You must know your current password in order to follow these instructions. If you are locked out of your account or do not know your current password, please contact your Department IT Coordinator (usually the department office manager) to have them reset your password.*

! *Be aware: Your campus password can not be changed through the Outlook web app (OWA).*

1. Open your internet browser to the CSUF Employee Change Password web application.



Open your internet browser to the [CSUF Employee Change Password web application](#).

2. Enter your username and current password. Then click

Sign in.

CALIFORNIA STATE UNIVERSITY FULLERTON

Change Password

CSUF Username

Password

3. Enter your current password. Then enter your new password and confirm it by entering it again.

You are signed in as
 keverdeen

Current password **1**

New password **2**

Confirm new password

1. Enter your current password.
2. Then enter your new password twice to confirm it.

! *Check out the password requirements on the right to see if your new password meets the requirements!*

4. Click Change Password.

You are signed in as
keverdeen

Current password

New password

Confirm new password

Change Password

5. You will receive a confirmation message that your password has been successfully changed.

CSUF Employee: Change Password

You are signed in as
keverdeen

Current password

New password

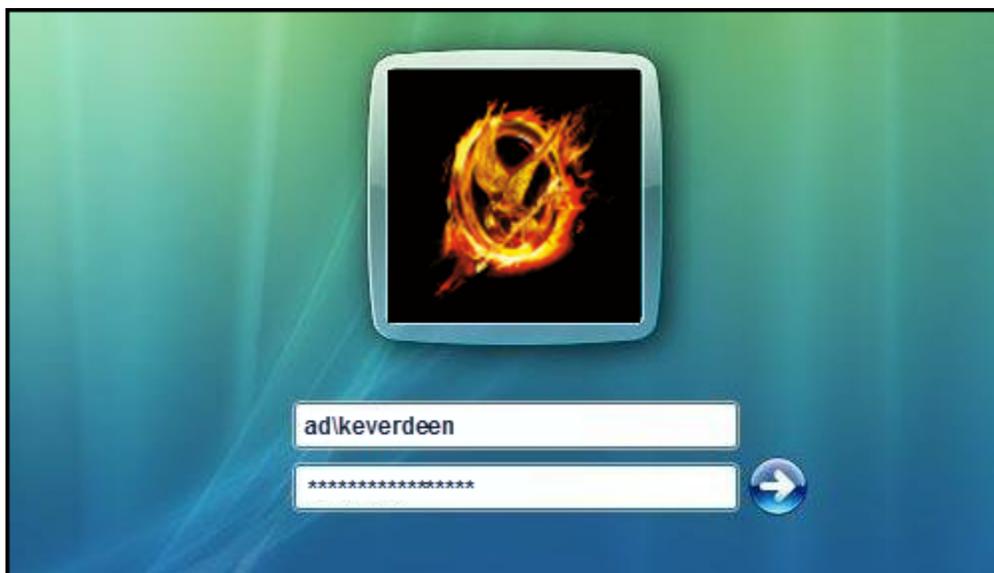
Confirm new password

Your CSUF password has changed.

PASSWORD REQUIREMENTS

- Minimum of 12 characters and maximum of 127 characters
- Must contain **three** of the following:
 - A lower case letter: abcd...
 - An upper case letter: ABCD...
 - A number: 0123456789
 - One of the following special characters: !@\$%&*-_+.,
- May not contain any part of your name
- Must be different from your last 24 passwords

6. Restart your campus computer and log on to your computer with your new password.



To complete the password reset process, please restart your campus computer and log on to your computer with your new password.

7. Update any mobile devices and laptops with your new password.

View [Updating Your Password on Your Mobile Device](#) to learn how to update your password on your mobile devices.

View [Updating Your Password on Your Campus Laptop](#) to learn how to update your password on your campus laptop.

 *Turn on each device one by one to avoid any issues with your account being locked out.*

8. Update your security questions.

View [How to Set Up or Modify Password Recovery Security Questions and Off-Campus Email Address](#) to learn how to update your account security questions.

 *Security questions allow you to reset your password by answering the security questions; no need to contact IT for help!*

Need More Help?

View [Password Change Help & Support](#).

Visit the [IT Password Change website](#).

Contact the IT Help Desk at helpdesk@fullerton.edu or 657-278-7777 for additional assistance.