

Saving Files in CSUF Appstream (AWS)

This article covers how CSUF students can save their files in OneDrive or Google Drive when using CSUF Appstream (AWS) to access virtual lab software.

To learn more about using CSUF Appstream, view <u>Accessing CSUF Appstream</u> (<u>AWS</u>).

What do you want to do?

Add Google Drive or OneDrive to my CSUF Appstream

1. Click on the folder button to access My Files. Then click Add Storage.

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Type 'demo() 'help.start(Type 'q()' t	Temporary Files	9/19/2023, 2:33:13 PM	-

- A. Click on the folder button.
- B. Then click **Add Storage**.



2. Choose the account you want to add.



Add OneDrive instructions

1. Click OneDrive to connect your CSUF OneDrive account.



2. Choose @csu.fullerton.edu to sign in with your CSUF student account.

If you are faculty/staff, choose @ad.fullerton.edu to sign in with your faculty/ staff account.



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3. Enter your CSUF student email address and password. Then click Sign In.

CSUF Student Authentication	
Sign in with your username and password	
lori.arthur@csu.fullerton.edu	



4. Click Accept.



5. Your OneDrive will now show up as a place to save your files.

Му	My Files			
	Select a folder to view files			
	Name	Last Modified	Size	
	Google Drive	8/24/2020, 8:44:26 AM	-	
	Home Folder	8/24/2020, 8:40:50 AM	-	
	OneDrive	8/24/2020, 8:40:50 AM	-	
	Temporary Files	8/24/2020, 8:40:49 AM	-	



Connect Google Drive instructions

1. Click Google Drive to connect your CSUF Google Drive account.



2. Choose @csu.fullerton.edu to sign in with your CSUF student account.

If you are faculty/staff, choose @ad.fullerton.edu to sign in with your faculty/ staff account.



3. Enter your CSUF student username and password. Then click Sign In.

Titan Apps					
Notice: CSUF Gmail is no longer available. All student email accounts have been migrated to <u>Office 365 Outlook</u> . Email app users you will need to <u>update the app settings to use Exchange</u> .					
	Username				
	Password				
	Sign In				



4. Choose your CSUF account from the list.





5. Click Allow.



6. Your Google Drive will now show up as a place to save your files.

My Files			×
	Select a folder to view files		
	Name	Last Modified	Size
	Google Drive	8/24/2020, 8:44:26 AM	-
	Home Folder	8/24/2020, 8:40:50 AM	-
	OneDrive	8/24/2020, 8:40:50 AM	-
	Temporary Files	8/24/2020, 8:40:49 AM	-

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Save a file to Google Drive or OneDrive

These steps show saving a Microsoft Project file, but these steps work for other applications in AWS.

1. Choose Save As and then click Browse to choose where to save the file.



- A. Click **Save As** (or the equivalent in the application you're using).
- B. Then click **Browse** to choose where to save the file.



2. Click on This PC in the left panel to expand it. Then choose Google Drive or OneDrive.

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- A. Click on **This PC** in the left panel.
- B. Then select either **Google Drive** or **OneDrive**.

3. Navigate to where you want to save the file in OneDrive or Google Drive. Give your file a name. Then click Save.

Do NOT try to save your file in the OneDrive or Google Drive main folder. You must navigate to OneDrive > Files or Google Drive > My Drive before saving the files or you will get an error.



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💻 This PC	Attachments	1/4/2017 11:29 PM	File folder				
👆 Downloads		5/31/2018 2:50 PM	File folder				
Google Drive	Email attachments	10/3/2016 4:04 PM	File folder				
Home Folder	Microsoft Teams Chat Files	1/12/2022 7:39 PM	File folder				
OneDrive	New OneNote	1/19/2023 9:59 PM	File folder				
Filer	Notebooks	12/8/2017 4:29 PM	File folder				
	Office 365	10/7/2016 8:31 PM	File folder				
Shared		1/15/2015 9:17 PM	File folder				
Temporary Files	Personal	10/31/2016 3:10 PM	File folder				
	Photos	10/4/2016 9:49 PM	File folder				~
File name: My Ve	ery Important Project						~
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- A. Navigate to where you want to save the file in OneDrive or Google Drive.
- B. Give your file a name.
- C. Then click **Save**.

4. You're done! The file will now synchronize to your OneDrive or Google Drive. You can also navigate to it under My Files to open it later using CSUF Appstream.



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Need More Help?

Contact the Student IT Help Desk at <u>StudentITHelpDesk@fullerton.edu</u> or 657-278-8888.